

Registration/Recording Change of Ownership/Address

Jack Russell Terrier Club of Canada

Change in Ownership (Registered Terrier)

If the Terrier was registered with the JRTCC **after 1 Feb 1996**, both Part I and Part II of this form are to be completed and signed by the Registered Owner (Seller) and New Owner (Purchaser). The Registered Owner is to submit Part I of this form to the Registrar along with the Registration Certificate. The Registrar will update the Terrier's file with the new data. No fee is required from the Registered Owner. The Terrier's registration will be placed on "Suspended" status until the New Owner submits the required paperwork and the change in ownership fee. In order to re-activate the Terrier's registration and receive a new Registration Certificate the New Owner will have to return Part II of this form along with a set of photographs and the change in ownership fee. Four photographs, two of the left and two of the right sides, will be required (take one left and one right side photograph and have doubles made). Two of the photographs will be returned laminated on the back of the new certificate. On the back of the photographs write the Terrier's full registered name, registration number, and date of photograph. The photographs are to be signed by the New Owner. A fee of \$10 payable to the JRTCC, will be required to cover costs.

Change in Ownership (Recorded Terrier)

If the Terrier was recorded with the JRTCC **after 1 Feb 1996**, both Part I and Part II of this form are to be completed and signed by the Recorded Owner (Seller) and New Owner (Purchaser). The Recorded Owner is to submit Part I of this form to the Registrar along with the Recording Certificate. The Registrar will update the Terrier's file with the new data. No fee is required from the Recorded Owner. The Terrier's recording will be placed on "Suspended" status until the New Owner submits the required paperwork and the change in ownership fee. In order to re-activate the Terrier's recording and receive a new Recording Certificate the New Owner will have to return Part II of this form along with a set of photographs and the change in ownership fee. Four photographs, two of the left and two of the right sides, will be required (take one left and one right side photograph and have doubles made). Two of the photographs will be returned laminated on the back of the new certificate. On the back of the photographs write the Terrier's full recorded name, recording number, and date of photograph. The photographs are to be signed by the New Owner. A fee of \$10 payable to the JRTCC, will be required to cover costs.

Change in Address (Registered/Recorded Terrier)

If the Terrier was registered/recorded with the JRTCC **after 1 Feb 1996**, and the certificate requires new information (ie: new address, change in phone number, etc), then the owner is to complete Part I of this form using the Reg/Rec Owner's section for the old information and the New Owner's section for the new information. Indicate the date for the change on the Date of Transfer line. Sign on only the Reg/Rec Owner's line and send the form to the Registrar along with the old registration/recording certificate, photographs, and the change in address fee. Four photographs, two of the left and two of the right sides, will be required (take one left and one right side photograph and have doubles made). Two of the photographs will be returned laminated on the back of the new certificate. On the back of the photographs write the Terrier's full registered/recorded name, registration/recording number, and date of photograph. The photographs are to be signed by the owner. A fee of \$10 payable to the JRTCC, will be required to cover costs.

Change in Ownership (Pre Feb 1996 Recorded Terrier)

If the Terrier was recorded with the JRTCC **before Feb 1996** and changes ownership, both Part I and Part II of this form are to be completed and signed by the Recorded Owner (Seller) and New Owner (Purchaser). Also the old recording form Change of Ownership section is to be completed and signed. The Recorded Owner is to return Part I of this form to the Registrar. The Registrar will update the Terrier's file with the new data. No fee is required from the Recorded Owner. The Terrier's recording will be placed on "Suspended" status until the New Owner submits the required paperwork and the change in ownership fee. In order to re-activate the Terrier's recording and receive a new certificate, and since the JRTCC is no longer printing the old recording certificates, the New Owner will have to upgrade the Terrier to the new registration/recording system by completing a registration/recording application. The New Owner should also include with the registration/recording application the old recording certificate and Part II of this form. The fee will be as listed in the registration/recording application.

Change in Address (Pre Feb 1996 Recorded Terrier)

If the Terrier was recorded with the JRTCC **before Feb 1996**, and the Terrier's file/certificate requires new information (ie: new address, change in phone number, etc), then the Owner is to complete Part I of this form using the Reg/Rec Owner's section for the old information and the New Owner's section for the new information. Sign only the Reg/Rec Owner's line and send it to the Registrar. The Registrar will update the Terrier's file with the new data. If the owner wishes to have a new certificate, and since the JRTCC is no longer printing the old recording certificates, they will have to upgrade the Terrier to the new registration/recording system by completing a registration/recording application. The owner should also include with the registration/recording application the old recording certificate. The fee will be as listed in the registration/recording application.

Registration/Recording Change of Ownership/Address

Parson Jack Russell / Jack Russell Terrier Club of Canada

Part I: To be completed and submitted by Reg/Rec Owner (Seller)

*No fee is required from Reg/Rec Owner for Transfer of Ownership but transfer not complete until Part II is submitted.

Transfer of Ownership Change of Address

Terriers Reg/Rec Name: _____ JRTCC Reg/Rec #: _____

Date of Transfer/Change: _____

Reg/Rec Owner's Name: _____ JRTCC Membership #: _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone:() _____ Fax:() _____ email: _____

New Owner's Name: _____ JRTCC Membership #: _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone:() _____ Fax:() _____ email: _____

Reg/Rec Owner's Signature: _____ Date: _____

New Owner's Signature: _____ Date: _____

Send to: Lynda Rupay - 9 Knotty Pine Drive, Whitby, ON L1R 236 - email: registrar@jrtcc.org

Part II: To be completed and submitted by New Owner (Purchaser)

Transfer of Ownership not finished until this part has been completed and submitted with photographs and fee.

****Transfer of Ownership Fee is \$10.00****

Terriers Reg/Rec Name: _____ JRTCC Reg/Rec #: _____

Date of Transfer: _____

Reg/Rec Owner's Name: _____ JRTCC Membership #: _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone:() _____ Fax:() _____ email: _____

New Owner's Name: _____ JRTCC Membership #: _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone:() _____ Fax:() _____ email: _____

Reg/Rec Owner's Signature: _____ Date: _____

New Owner's Signature: _____ Date: _____

Send to: Lynda Rupay - 9 Knotty Pine Drive, Whitby, ON L1R 236 - email: registrar@jrtcc.org (Jan.2011)